

# Seminole Advisory Board Council

Seminole State College Center for Economic Development  
Seminole Advisory Board Council  
Office (407) 708-4458; Fax (407) 708-708-2407  
1055 AAA Drive  
Heathrow, FL 32746

## Volunteer Advisor Application

PRINT AND FAX TO (407) 708-2407 Attn: Jolene Hale, Manager

*Briefly answer the questions below.*

### CONTACT INFORMATION

**Full Name:** \_\_\_\_\_ **Company Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_ **Mailing Address:** \_\_\_\_\_

**Email:** \_\_\_\_\_ **City:** \_\_\_\_\_

**Phone:** (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ X - \_\_\_\_\_ **State:** \_\_\_\_ **Zip:** \_\_\_\_\_ **County:** \_\_\_\_\_

**Fax:** (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ X - \_\_\_\_\_ **Home Phone:** (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ X - \_\_\_\_\_

**Cell Phone:** (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ X - \_\_\_\_\_ **Website:** \_\_\_\_\_

### CURRENT EXPERTISE/PRIMARY EXPERTISE

**Primary Responsibilities:**

**Current Industry:**

**Primary Products and Services:**

**Do you have board experience (not req'd.)?**  YES  NO If yes, where?

**Are you fluent in another language?**  YES  NO If yes, what ones?

**How did you hear about the Advisory Board Council?**

### SECONDARY EXPERTISE

**What other areas of expertise do you have?**

In what other industries do you have experience?

How can you best support a growing business?  
(Example: "Help obtain financing", "Streamline operations", "Long-term strategy", " or "Marketing and branding.")

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### PERSONAL CERTIFICATIONS

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Certification	Issuing Organization	Date Received

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### EDUCATION

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College, University or School	Major/Degree	Year Attended

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### PROFESSIONAL MEMBERSHIPS

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Membership Role	Organization	Dates

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### AVAILABILITY AND COMMUNICATION

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How many HOURS per MONTH can you devote to the Advisory Board service?     1-2     3-4     5-6     7-8     9+

How do you prefer to be contacted?     Phone     Email     Snail Mail     Fax     Unsure  
(Check all that apply)

What is the best time for you to attend board meetings?     Morning     Afternoon     Early Evening     Night     Weekdays     Weekends

Is there anything coming up in the next year that would prevent you from staying "active" during your board assignment?  
(Example: extended vacation, maternity or paternity leave, relocation, etc.)

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## ADDITIONAL COMMENTS

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Expand on your expertise and strengths in supporting growth businesses.

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## SUBMIT YOUR RESUME AND THREE REFERENCES

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Mail, email or fax a bio, resume or CV with **references** to:

Ms. Jolene Hale  
Seminole Advisory Board Council  
1055 AAA Drive  
Heathrow, FL 32746  
(407) 708-4458 (Office)  
(407) 708-2407 (Fax)  
halej@seminolestate.edu

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## AGREEMENT & SIGNATURE

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My signature acknowledges that I am offering to assist businesses in the capacity of an unpaid advisor for a term of one-year, once I am invited to participate in an Advisory Board. I understand that my application, as long as it demonstrates at least one area of expertise, will be kept on file with the Advisory Board Council and that board assignments are based on the needs of a "client company" and not on the Advisor's willingness to serve. As an Advisor, active or waiting to be assigned, I can participate in all events and receive benefits as outlined on the Advisory Board Council website ([www.SeminoleAdvisoryBoard.com](http://www.SeminoleAdvisoryBoard.com)). I agree to notify the Council Program Manager in the event that the company I am advising requests to contract/hire my company or me or if I perceive a conflict of interest at any time.

**CONFIDENTIALITY:** For good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the undersigned hereby agrees as follows:

As an unpaid advisor I will be given access to certain oral and written non-public information (collectively, the "Confidential Information") relating to the business that they will be assigned to in connection with the undersigned's service on the Company's Advisory Board. The undersigned acknowledges that the Confidential Information, regardless of how furnished and whether or not marked "confidential," constitutes valuable, confidential, proprietary information and/or trade secrets of the Company. Notwithstanding the above, the term "Confidential Information" does not include information which (a) is or becomes generally available to the public other than through disclosure by the undersigned, (b) is already known or becomes available to the undersigned on a non-confidential basis prior to disclosure to the undersigned by the Company, or (c) is independently developed by the undersigned without reliance upon the Confidential Information from the Company.

The undersigned shall: (a) keep all Confidential Information secret and confidential and not disclose the same to any person except as authorized by the Company or as required by law; and (b) not use the Confidential Information for any purpose, directly or indirectly, other than as directed by the Company. If the undersigned is requested pursuant to, or required by, applicable law or legal process to disclose any Confidential Information, the undersigned shall provide the Company with prompt notice of such request(s) to enable the Company to seek an appropriate protective order. As used herein, the term "person" shall be broadly interpreted to include any corporation, company, partnership, limited liability company, joint venture or individual.

Upon request of the Company, the undersigned shall promptly return all Confidential Information, including all copies, reproductions, summaries, analyses and extracts. Without prejudice to the other rights and remedies available to the Company, the Company shall be entitled to equitable relief by way of injunction if the undersigned breaches or threatens to breach this Agreement. No failure or delay by the Company in exercising any right hereunder shall operate as a waiver, nor shall any single or partial exercise thereof preclude any other or further exercise thereof or the exercise of any right hereunder. This Agreement shall be governed by and interpreted under Florida law.

**Print Name** \_\_\_\_\_ **Title** \_\_\_\_\_  
**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_